

**REQUEST FOR CFB ESQUIMALT BOAT CLUB /CLUBHOUSE USAGE AND
GENERAL AGREEMENT 2026 (Code 5325-382)**

Name: _____ Membership status (REGM/ORDM/ASSOC)

Address: _____ Phone: _____

Description of Function and Number of persons attending

Date and time of Function: Date: _____ From: _____ hrs, to _____ hrs.

Approved/Not Approved

Richard Tessier -Clubhouse Custodian

Pre-Function Inspection

The inspection was conducted by the above named member in the presence of _____, Club representative, at _____ hrs, _____, and Date _____.
At the time of inspection the Clubhouse was found be: in an acceptable and clean condition _____; An unacceptable condition _____; with the following concerns noted:

Post-Function Inspection

The inspection was conducted by _____, Club representative, in the presence of the above named member at _____ hrs, _____, and date _____.
. At the time of inspection the Clubhouse was found in an acceptable and clean condition _____;
An unacceptable condition _____; with the following concerns noted:

(over)

Club Usage General Agreement

1. The sponsoring member shall be present at the Clubhouse at all times during the function and shall ensure that the building is properly secured following the function.
2. The sponsoring member shall be responsible for the conduct of their guests and accepts full legal, material and monetary liability that could be imposed as a result of their actions.
3. The Department of National Defence, CFB Esquimalt or the Power Boat Club shall not be held responsible for the loss and/or damage/injury to private property or personnel that are attending the function.
4. Usage of Club facilities such as the BBQs and Galley equipment is permitted. The use of Club consumables such as disposable plates, cups, forks, knives, spoons, napkins and condiments is not permitted.
5. All areas and equipment of the Club that have been used must be cleaned and all garbage removed from the Club premises by noon of the day following the function.
6. The Club must be returned to the table and chair configuration that was in place at the time of the pre- function inspection.
7. A post function inspection is to be conducted on the day following the function at a time that is mutually acceptable to the sponsoring member and the Club representative.
8. Should alcoholic beverages be served at the function it is the responsibility of the sponsoring member to obtain the proper Provincial liquor licence and to ensure that it is conspicuously displayed at all times during the function.

I, _____ have read the above usage conditions and restrictions and accept full responsibility as outlined. I understand that failure to comply with any of the restrictions listed in the above agreement can and will result in membership cancellation, and the possibility of legal action being taken against me.

_____	_____
Member Signature	Date
Club Usage Daily Rate:	Regular member \$60.00
	Ordinary member \$70.00
	Associate Member \$80.00
	BBQ Usage \$20.00
Total \$ _____	plus 5 % GST _____ = \$ _____